



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	BHADRAK AUTONOMOUS COLLEGE
Name of the head of the Institution	SHRI BANKIM CHANDRA SAHOO
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06784295467
Mobile no.	9437669302
Registered Email	baciqac2015@gmail.com
Alternate Email	principalbhadrakcollege@rediffmail.com
Address	At- Jagannathpur, Po/Dist-Bhadrak, State- Odisha, Pin-756100
City/Town	Bhadrak
State/UT	Orissa
Pincode	756100

<b>2. Institutional Status</b>																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Apr-2002																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Rajat Kumar Pradhan																								
Phone no/Alternate Phone no.	06784240309																								
Mobile no.	9437818196																								
Registered Email	baciqac2015@gmail.com																								
Alternate Email	principalbhadrakcollege@rediffmail.com																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://bhadrakcollege.nic.in/aqar.htm">http://bhadrakcollege.nic.in/aqar.htm</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bhadrakcollege.nic.in/academic.htm">http://bhadrakcollege.nic.in/academic.htm</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>81</td> <td>2006</td> <td>02-Feb-2006</td> <td>01-Feb-2011</td> </tr> <tr> <td>2</td> <td>A</td> <td>91</td> <td>2017</td> <td>22-Feb-2017</td> <td>21-Feb-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	81	2006	02-Feb-2006	01-Feb-2011	2	A	91	2017	22-Feb-2017	21-Feb-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B++	81	2006	02-Feb-2006	01-Feb-2011																				
2	A	91	2017	22-Feb-2017	21-Feb-2022																				
<b>6. Date of Establishment of IQAC</b>	10-Nov-2014																								
<b>7. Internal Quality Assurance System</b>																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																						

IQAC		
Meeting for Reconstitution of IQAC	08-Aug-2019 1	11
No Files Uploaded !!!		

**8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Extramural lectures on various topics

Campuse Cleaning Drive

Celebration of Constitution day

Workshop on NAAC preparation

Self employment awareness programme

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes				
Self defence training to be held	Self defence Training provided.				
Campus Cleaning Drive	Swachha Bharat Abhiyan observed				
Three extra mural lectures to be held	Lectures on moral values and ethics Lectures on Gender, Society Violence" and Lectures on relevance of Gandhism in Present day				
No Files Uploaded !!!					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">STAFF COUNCIL</td> <td style="text-align: center;">10-Aug-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	STAFF COUNCIL	10-Aug-2020
Name of Statutory Body	Meeting Date				
STAFF COUNCIL	10-Aug-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	21-Feb-2017				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	15-Jun-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The college has a strong Management Information system .It runs through various softwares like HRMS, PIMS, IFMS, SAMS. The HRMS software called as Human Resource management is the repository of all the service records of the employees of our college. HRMS is a database - and application software which our college administration uses to carry out personnel transaction of employees online through Internet. This aims to be the primary vehicle of transactions of college employees. HRMS is the repository of all the service records of the employees of our college through HRMS, an employee may apply for leave, loan, or send their reports,requests or grievances. They can receive the				

sanction or reply online from their office. HRMS software automatically prepares all accounts and registers of an employee, like ServiceBook, Leave Account, Loan Account, Salary Account, Incumbency Chart etc., retrieving relevant data from transactions. It also helps the superannuating employees to prepare their pension papers on the click of buttons and help authorities to process pension paper easily and quickly.

2. Finance and Accounts (HRMS, IFMS)

3. Students admission and Support (SAMS)

HRMS is a database - and application software which our college administration uses to carry out personnel transaction of employees online through Internet. This aims to be the primary vehicle of transactions of college employees. HRMS is the repository of all the service records of the employees of our college through HRMS, an employee may apply for leave, loan, or send their reports, requests or grievances. They can receive the sanction or reply online from their office. HRMS software automatically prepares all accounts and registers of an employee, like ServiceBook, Leave Account, Loan Account, Salary Account, Incumbency Chart etc., retrieving relevant data from transactions. It also helps the superannuating employees to prepare their pension papers on the click of buttons and help authorities to process pension paper easily and quickly.

PIMS: With Personnel Information Management System (PIMS) module, our college has developed a centralized employee data hub eliminating redundant and disparate records processes. Accessible from virtually anywhere, one can easily add and update employee information in the office.

IFMS : The Finance department, Government of Odisha runs Integrated Financial Management System. Our college uses this portal for smooth conduct of all financial issues. Salary and arrear bills are prepared through this portal.

SAMS : Student Academic management information system is an integrated Academic Management System and comprehensive tool for students/parents, administrators of our college to overcome the challenges in the process of college admissions and post admission processes. The entire

college admission process is digitized in SAMS starting from Application, Selection, Intimation admission for hardware connectivity architecture. Also this portal is used to issue CLC, Icard. It is used for students enrollment, form fillup, entry of marks, publication of results etc.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MA	Nill	POLITICAL SCIENCE	26/07/2019
BA	Nill	HINDI	26/07/2019
MSc	Nill	PHYSICS	26/07/2019
MSc	Nill	APPLIED PHYSICS	26/07/2019
BA	Nill	PSYCHOLOGY	26/07/2019
BA	Nill	STATISTICS	26/07/2019
BA	Nill	GEOLOGY	26/07/2019
MA	Nill	SANSKRIT	26/07/2019
MCom	Nill	COMMERCE	26/07/2019
BA	Nill	HOME SCIENCE	26/07/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
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#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
C and Cpp, Scilab, Core Java, Accounting and Finance - FrontAccounting, HTML, Introduction to Computers, Java	01/07/2019	282
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College has a strong feedback mechanism .Both Positive and Negative are received from l the students, teachers, parents, alumni and employee who are encouraged to put feedback on the issues they want to highlight. Academic Bursar of the college interacts with the students to take care of the views on quality of the lectures delivered by the faculties and enquires about the areas of weakness and strength. Feedback helps to make academic , infrastructural , extracurricular and policy improvements in the college .The feedback is collected in written form the students and from the suggestion box put near the IQAC in a standardised format .The complaint is discussed with the principal and academic council. if the feedback relates to the examination section then a meeting is held by the principal taking the Controller of examination and the examination committee to discuss the issue and arrive at an amicable solution .Similarly If a feedback is related to the wrong practices of a department then the concerned HOD is apprised and corrective and implementable measures are taken after discussion. During the academic session 2019-20 the positive feedback from the students had been received on higher degree of satisfaction on quality of teaching, practical, laboratory work, examination and evaluation, interaction with teachers outside the class, guidance and counselling, departmental seminar library and students have mediocre degree of satisfaction on co curricular activities, central library, cleanliness and ambiance, security arrangement, canteen facilities, medical facilities and sport facilities. Negative feedback received from the Students has low degree of satisfaction on internet facilities in the institution. Likewise parents have low degree of satisfaction on central library, security, internet and canteen facilities. On the basis of feedback of parents and students internet connection, which was completely damaged due to fani, were very quickly revived. Sport facilities have been upgraded to accommodate more number of</p>

students in different Sports and games. Action has been taken to upgrade central library with course books and reference book from institutional development plan (IDP). Regarding sanitation the outsourcing agency has employed more persons now for better sanitary up keeping. UG students of Odia had given suggestion to open ODIA PG courses. Some Parents had given negative feedback on quality of food served in hostels while some had suggested for opening the new hostels. The Alumni had expressed displeasure on not holding extra mural lectures frequently. The employee of the college had given negative feedback on the improper functioning of the canteen , lavatories and cleanliness of the campus.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	384	Nill	375
BSc	Nill	304	Nill	294
BCom	Nill	256	Nill	254
BCA	Nill	60	Nill	60
BEd	Nill	50	Nill	50
MA	Nill	240	Nill	227
MSc	Nill	136	Nill	128
MCom	Nill	48	Nill	46

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1033	401	50	50	111

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
111	92	5	3	2	7
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is important not only because of the knowledge and skills students can learn from mentors, but also because mentoring provides professional specialization and personal support to facilitate success in the



students' performance. Quality mentoring greatly enhances students' chances for success. Good mentor is the most important among three ingredients needed for producing good quality graduates. The best teachers influence their students more in their personal individual contacts with them than in strict classroom situation. The best way for the same is by mentoring. A mentor is someone who takes a special interest in helping another person to develop into a successful professional. Keeping that in view mentoring system has been introduced in the Bhadrak Autonomous College for which a committee has been constituted with a senior faculty member as the Coordinator and three other faculty members as the member representing Arts, Science and Commerce. Before the commencement of the mentoring system a meeting was convened by the Coordinator, Proctorial committee. In that meeting modalities of the mentoring system was finalised and the format for mentoring system was decided. On that basis the format was sent to all the HODs of twenty two regular departments. The HODs had distributed the proctorial format to all the faculty members of their respective departments. It has been decided that the mentor has to meet their mentee twice in a session to discuss their personal as well as academic problems. Accordingly it was done in all the departments. The record was submitted to the Coordinator, Proctorial Committee for necessary follow up and action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1434	50	1 : 29

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
97	50	47	2	29

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Ashok Kumar Das	Assistant Professor	Ph D (Fakir Mohan University, Balasore)
2019	Dr Lalatendu Muduli	Assistant Professor	Ph D (IIT, Dhanbad)
2019	Dr. Swapna Sarita Mohaptra	Assistant Professor	Ph D (IIT, Bhubaneswar)
2019	Dr Santosh Kumar Sethy	Assistant Professor	Ph D (Ravenshaw University, Cuttack)
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS	6TH SEMESTER / 3RD YEAR	08/10/2020	30/10/2020
BSc	SCIENCE	6TH SEMESTER / 3RD YEAR	08/10/2020	30/10/2020

BCom	COMMERCE	6TH SEMESTER / 3RD YEAR	08/10/2020	30/10/2020
BCA	BCA	6TH SEMESTER / 3RD YEAR	08/10/2020	30/10/2020
MA	ARTS	4TH SEMESTER / 2ND YEAR	10/10/2020	17/11/2020
MSc	SCIENCE	4TH SEMESTER / 2ND YEAR	10/10/2020	17/11/2020
MCom	COMMERCE	4TH SEMESTER / 2ND YEAR	10/10/2020	17/11/2020
Bed	BEd	2ND YEAR	10/10/2020	17/11/2020
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
20	1372	0.02

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bhadrakcollege.nic.in/course&programoutcome.htm>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	ARTS	333	303	91
SCIENCE	BSc	SCIENCE	242	194	80.2
COMMERCE	BCom	COMMERCE	248	187	75.4
ARTS	MA	ARTS	192	192	100
SCIENCE	MSc	SCIENCE	111	111	100
COMMERCE	MCom	COMMERCE	33	33	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

**3.2 – Resource Mobilization for Research**

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

<b>No Data Entered/Not Applicable !!!</b>				
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**3.3 – Innovation Ecosystem**

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

**3.4 – Research Publications and Awards**

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
COMPUTER SCIENCE	1
ENGLISH	2
CHEMISTRY	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	PHYSICS	11	Null
National	COMMERCE	1	Null
National	CHEMISTRY	2	Null
National	HOME SCIENCE	1	Null
National	COMPUTER SCIENCE	2	Null
No file uploaded.			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	2
PHYSICS	3
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
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#### 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.7 – Collaborations

#### 3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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#### 3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
35	14

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBRARY MANAGER	Fully	9.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5567	2610000	142	40000	5709	2650000
Reference Books	42	200000	Nill	Nill	42	200000
Journals	73	Nill	Nill	Nill	73	Nill
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

##### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	141	4	100	40	4	6	5	100	0
Added	0	0	0	0	0	0	0	0	0
Total	141	4	100	40	4	6	5	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Laboratories of the college have adequate equipments to cater to the needs of the students of science departments as well as social science departments having practical component. Classes in the laboratory are conducted under the supervision of faculty members and support staff. The laboratory is well maintained and upgraded from time to time in terms of infrastructure keeping in view the requirement of students. The equipment is maintained and an account of equipment is made on regular basis by maintaining stock register. Automation of the college library is completed so far as under graduate course is concerned. Steps have been taken to bar code the books and timings are scheduled so as to facilitate easy access to the library facilities by the staff as well as students. The library is kept open during the college hours and accession register, stock registers, issue register are maintained meticulously under the guidance of librarian and other staff members. There is a study room for faculty members as well as for the students. Staff members and students utilise their leisure hours in the library by going through text books, reference books and Journals. There is a separate register for the staff members which records the number of staff members using the library. The entire campus is WiFi enabled and the college website is kept updated on a regular basis. There is a computer science department for imparting teaching in computer science at the undergraduate level. The college has a state of the art Computer Lab with around 26 systems .Online admission takes place under the aegis of students academic management system (SAMS) of Govt. of Odisha. The classrooms are well furnished and spacious enough to accommodate the students. The college has also to its credit two smart class rooms and one language lab. The college has a sport field for regular conduct of sports activities. That apart the college has a gymnasium with required facilities for physical fitness of the students.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Post Matric Scholarship, National Scholarship and Jindal Scholarship	3014	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career and Counselling Cell	180	180	26	26
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					



5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	385	B A / B Sc / B Com / BCA	ENGLISH, ECONOMICS, POL SC, HISTORY, SANSKRIT, URDU, EDUCATION, HOME SC, PSYCHOLOGY, ODIA, SOCIOL OGY, PHYSICS, CHEMISTRY, MATHEMATICS, COMPUTER SCIENCE, ZOOLOGY, BOTANY, BCA, COMMERCE	UTKAL UNIVERSITY, RAVENSHAW UNIVERSITY, FAKIR MOHAN UNIVERSITY, NORTH ORISSA UNIVERSITY, BISWABHARATI UNIVERSITY, BPUT	M A, M SC, M COM, MCA, MBA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
GATE	7
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Due to Cyclone FANI that devastated odisha in 2019-20, students union election could not be held. Hence representation of student-council in different academic and administrative bodies committees was not possible. There were three representatives who had been included in internal complaint committee,

sexual harassment committee and internal quality assurance cell. Some Students had been given the task to act as Seminar Secretary, Assistant Seminar Secretary and Class representative. They acted as representatives in their respective departments. They had taken active part in all the departmental activities like organisation of Departmental seminar, competitions and other curricular activities

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered alumni association known as Bhadrak college old students association with Registration No: 811-77/97 (<http://bhadrakcollege.nic.in/alumni.htm>) with more than 1000 members. This association has produced many scholars during last 30years who have established themselves not only in the state but also in the national and international spheres. Its activities include organising memorial lectures of the eminent personalities connected with the foundation of the college, such as Dr. H. K. Mahatab memorial lecture, Narendra Prasad memorial lecture, holding sports activities in the college play ground for encouraging student athletes, helping college administration in creating healthy atmosphere in the college campus etc.. This association is also working in the development of the college. Every year an inter college quiz competition is being organised with handsome amount of cash award. Students from almost all the colleges of Odisha participate in this competition. It organises annual blood donation camp in the college premises involving the college students, plantation programme has also been arranged every year. Educative symposiums are also organised for college students.. Besides that, the alumni association organises an annual reunion for alumni. Alumni staying in different parts of the country participate in the event. In this event alumni of different field are felicitated by the association for their achievements. To encourage the students of the college, toppers of all streams (Arts, Commerce Science) of 2 and 3 were being felicitated with Gold medal and certificate.

5.4.2 – No. of registered Alumni:

1200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Blood donation camp, Debate competition Awareness programme Campus cleaning Quiz competition All rounder prize Awarding prize to 2 and 3 student topper

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration follows decentralisation method of planning and development. The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. Principal is the head of the institution who is vested with the power and authority to supervise, control and monitor all administrative and academic matters of the college. He is the member secretary of the Governing Body and chairperson of all committees constituted in the college. In consultation with the teacher council, he nominates members to different committees for effective

planning and implementation of different academic, administrative and related policies. He plans and regulates the academic calendar of the college as per the Common minimum Standard (CMS) prescribed by the government. As the warden, he monitors the activities and financial transactions of the hostels.

**DECENTRALISATION:** Administration Bursar - Administration Bursar of the college is entrusted with the responsibility of supervising all the official activities of the ministerial staff. He oversees the relevant files, looks into the grievances of the employees. Accounts Bursar: The Accounts Bursar is the head of the Accounts section. He is responsible for the disbursement of salary and other related financial matters of the employees. He supervises the amount received by the college from Government, RUSA, UGC and World Bank assisted IDP grant. HODs : The senior faculty member of the department acts as the HOD who co-ordinates the departmental works. He/She distributes the academic works to other members of the department and monitors their Lesson Plan and Progress register on a regular basis Role of non- teaching staff : The non -teaching staff of the college play a vital role for the smooth functioning of the office, laboratories and the library of the college. There are various sections in the office like Admission, Accounts , Examination, establishment etc. The Head Clerk supervises all the activities of the office . The college Library is managed by a Librarian who provides books to the students and also maintains a clean, spacious, well equipped reading room for their academic needs.The examination section is headed by controller of examination who monitors the examination and evaluation of various examinations held in the college both for the students of the college and other entrance and recruitment related examinations . **PARTICIPATIVE MANAGEMENT:** The college promotes a culture of participative management by involving the staff and students in various activities. All decisions of the college are governed by management of facts, information and objectives. Both the students and faculties are allowed to put any suggestions to improve the standard in any aspect of the Institute. Strategic Level. The principal, HODs and staff members are involved in defining the policy and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievance, counselling, training development and library services etc. and effectively implementing the same to ensure smooth and systematic functioning of the college. For conducting various programmes all the staff members meet, discuss share their opinion and plan for the event and form various committees involving

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students take admission in the college as per the guidelines framed by the department of Higher Education , Govt of Odisha . There is a dedicated web portal called as SAMS (Students Academic Management system) through which students apply online for admission into the college .The admission into the college for UG courses is based upon the academic carrier while the admission into the PG courses is based on an Entrance Test called CPET (Common PG Entrance Test) along with academic career.

<p>Industry Interaction / Collaboration</p>	<p>In the governing board of the college there one industrialist is nominated as a member .The students are encouraged to take up internship and projects in some universities through the recommendation of the HOD of departments and Principal. They make field tours to nearby industries for hands on experience .Some faculties are collaborating with the faculties of other universities for carrying out research .Some faculties act as resource persons in delivering lectures in some programmes organised by the industries while different key officers of the nearby industries come to college for participation in programmes on various occasions.</p>
<p>Human Resource Management</p>	<p>The recruitment of faculties to the college is conducted by the department of Higher education, Govt Of Odisha through Odisha Public Service Commission. Because of the fair selection process very talented and dynamic human capitals join the college. The guest faculties and other support staff in case of regular vacancies are recruited by the principal of the college till regular posts are filled by the department. The faculties are encouraged to attend different knowledge and skill enhancement courses like Short term courses, Faculty development courses, Refresher and Orientation courses. The performance of the faculties and support staff is monitored by an administrative bursar and academic bursar of the college. Student feedback, parents feedback mechanism are taken to sort out the issue related to strength and weakness. Provident Fund, GIS (group insurance scheme) etc are in place as welfare practices for the faculties and support staff. Biometric attendance has been installed in the office to check the attendance of the staff for efficiency</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>There is a big Library building containing numerous books , journals , newsletters ,magazines etc .which are easily made available to the teachers and students on production of their identity .Some departments have their own libraries to issue books to their enrolled students. The college promotes blended learning where teachers use ICT</p>

enabled methodology like SmartBoard, Projectors , document writers , Computers , internet , Power point presentation .There are two smart rooms and one language Lab. Inverters are connected to the computer lab and smart room for non interruption of power supply. The laboratories are well equipped with different instruments for conducting practicals by students. A new girls hostel is ready for accommodation of students while a big examination building is under construction for holding of examination due to shortage of rooms.

Research and Development

The research and development in the college is very limited. Some faculties carry out research on their own .There is a council called Orissa Higher Education Research Council (OHERC) which provides seed money to young regular faculties for carrying out research. Some faculty members continue their research collaborating with the faculties of the other universities laboratories and infrastructure. As the college is affiliated to FM university some faculties are members of subject research committee(SRC)

Examination and Evaluation

The college follows a semester based examination pattern. Both mid semesters and semesters examinations are conducted by the controller of the examination. To bring uniformity and transparency questions are prepared by the list of faculties nominated in the Board of Studies meeting and the papers are evaluated by the nominated faculties. The examinations are held following strict instructions from the controllers of examinations .Admit cards, Seat Charts and invigilators list all are issued by the examination section to enable students to appear the examinations in a disciplined manner. Once the examinations are over the answer scripts are coded and sent to the examiners confidentially for fair evaluation.

Teaching and Learning

The college follows an academic calendar. All the teachers strictly adhere to the deadlines set by the calendar for completion and revision of the courses. Remedial classes are taken to take care of the poorly performing students. Under Proctorial classes interactions among students are held in

	<p>order to counsel the students regarding their personal problems, hobbies, doubts in subjects etc. Extra classes are held by different teachers to clarify the doubts of the students for Mid semester or Semester examinations as well as for preparation for competitive entrance exams. Teachers adopt ICT enabled methodology to make classes more effective and expressive.</p>
Curriculum Development	<p>All the teachers are the members of the Board of studies of the college. They participate in the design of the syllabus. The meetings are regularly held to discuss about curriculum structure, curriculum construction, curriculum revision and change of curriculum through their valuable and judicious suggestion in the BOS meeting. Feedback from the students helps in changing the curriculum. Due to introduction of CBCS syllabus students are given freedom of choosing inter disciplinary subjects under elective courses and Skill Enhancement course. Some members of our college also participate as members of Board of studies meeting of other colleges.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>E governance in the area of planning and development is done in the following modes: 1. Online Submission of AQAR report. 2. Use of HRMS portal 3. Salary , area credit IFMS web portal. 4. Online submission of Performance Appraisal Report . 5. Notification for tender in College Website 6. All letters communicated for different activities relating to reforms in the college are published in the college website. The college submits developmental works to the government which in turn assigns the work to different government agencies .</p>
Administration	<p>The principal is the administrative Head of the college who is supported by Administrative Bursar, Academic Bursar and Account Bursars and may more officers in charge. The list of Officers in Charge of various committees are brought out by an official order and is handed over to every faculty and is displayed in the website of the college for transparency. Various requirements that include computerization and</p>



	management of processes such as registration, admission, student information, classes, time table, transport, attendance, library, salary and expenses, examinations, performance, grades, hostels , security and reports etc are shared through email, whatsapp , website .
Finance and Accounts	College accounts are connected to the IFMS HRMS. Salary and other dues of the employees are directly transferred to their accounts. Salary bill are submitted to the treasury through IFMS software. The tender is reflected in the college website. Payment from RUSA fund is done through PFMS
Student Admission and Support	The admission process of the students is done though the SAMS (Students Academic Management System).. Merit list of the students in the college and hostels is done by the SAMS portal. Students are encouraged to apply for different scholarship schemes .Students scholarship amount is processed through PRERANA National Scholarship Portal and the amount is credited to their accounts.
Examination	The college conducts semester based examination pattern. Question setters and examiners are selected from the list of names approved by Board of Studies and finally approved by Principal of the college. Admit cards are issued online.Seat charts are followed strictly . The results are uploaded in college web-sites. Online grievances are allowed from students to take action.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE ON ODIA	1	20/09/2019	30/10/2019	Null
REFRESHER COURSE ON COMMERCE	1	27/07/2019	16/08/2019	Null
REFRESHER COURSE ON COMMERCE	2	16/09/2019	05/01/2020	Null
REFRESHER COURSE ON PSYCHOLOGY	1	01/09/2019	31/12/2019	Null
REFRESHER COURSE ON INTRODUCTION TO QUANTUM PHYSICS APPLICATIONS	1	08/09/2019	31/12/2019	Null
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
50	50	50	39

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Study leave for undergoing PhD 2. Duty leave for attending Seminar, conferences, Faculty development courses ect 2. Group Insurance Scheme 3. maternity Leave 4. paternity Leave 5. Medical Leave	1. Group Insurance Scheme (GIS), 2. Maternity Leave, 3. Paternity Leave, 4. Medical Leave, 5. Rehabilitation Assistance Scheme for group C D employee	National Scholarship, State Scholarship, Jindal Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits regularly. The institution has an internal audit mechanism which verifies the account records



of the office and the hostel and the end of every academic year. The principal assigns duties to the senior members of the staff to look into the various financial transactions done in the college. The college accounts are also audited by the AG and Dept. Of Higher Education, Govt. of Odisha. Their observations are kept in record and compliance to the effect is made for the settlement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG/Department of Higher Education	Yes	PRINCIPAL
Administrative	Yes	AG/Department of Higher Education	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. The parents were invited to give suggestions for the development of curricular and Cocurricular activities in the college through the PTA meetings            2. The Parent Teacher Association took special measure in giving special coaching to the bright poor students. 3. An annual meet is arranged in the college for better coordination between the parents and teachers.</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1. Computer literacy programe 2. Health awareness Programme 3. How to manage financial resources</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Meeting on analysis of suggestions of NAAC 2. Administrative and Academic Audit. 3. Beautification of Campus 4. Meeting on automation status of Library            5. Purchase of Books for Library 6. conduction of seminars , webinars 7. Expansion of E Governance. 8. Promoting Research Culture.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p><b>Environmental Consciousness and Sustainability/Alternate Energy initiatives</b>  <b>Environmental studies have been a component of course in Ability Enhancement compulsory course (AECC)for students. Cleanliness drive and plantation programme is a regular feature. Students and faculty members switch off electronic equipment around the institution during the off hours. Students and faculty members are encouraged to use Efacilities, go for green transaction and avoid using papers.</b></p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
<b>No Data Entered/Not Applicable !!!</b>		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation programme with physically impaired students was organised on 12.10.2019. 2. Campus cleaning "Swachhatahi - Seva" was organised on 24.08.2018. 3. PostCyclone "Fanni" that hit odisha on 26 april 2019 the cleaning operation of College campus was done with the help of students' volunteers on 10.05.2019. Thus beautification and cleanliness of the campus was brought back with the cooperation from one and all. 4. Save nature save earth campaign was done on earth day. 5. Plantation programme with old boys association which is the alumni of the college was undertaken on 24.12.2019

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To provide Quality Education through academic, cultural and Physical activities

- To Prepare talented youth as responsible and useful citizens for effective participation in all areas of development To achieve those mission institution has provided best efforts in following areas

**Curriculum Development:** Choice Based Credit System has been implemented since 2015. The syllabus is finalised through convening Board of Studies regularly inviting external experts repute in the subject area. **Teaching learning process:** Classes are conducted regularly by adopting innovative approach like collaborative learning, cooperative learning simulated teaching, brainstorming and group discussion. Courses are completed by well trained and competent faculty members. ICT enabled seminars are organised for the benefit of the students. Students present their seminars through power point presentation. Regular field trips and internship programmes are organised by the departments. Student progression in the filed of Higher Education in satisfactory. Student data base is maintained in the departments. Students and faculty members are provided question Bank based on CBCS pattern. There is the provision of smart class room to strengthen the teaching learning process. Remedial classes are conducted regularly for disadvantaged students. Proctorial classes are organised for mentoring students progress. **Career counselling programme:** Career counselling programme as a flagship programme of Govt. of Odisha has been implemented since 30th June, 2018. Varieties of programmes have been organised by the career counselling cell by inviting reputed resource persons as the speakers. Career related talks have motivated more than four hundred students. **Activities of Extension Services Department:** The extension services department like NCC/NSS/YRC/ROVERS/RANGERS have organised varieties of activities like Blood donation, Tree Plantation, Campus Cleaning, Mass rally, etc. which promotes values like cooperation, socialisation, environmental protection and preservation, Team sprit, cleanliness and social work. **Self Defence Training Programme:** Self Defence training programme have been organised in the institution for the girl students. All the girl students are exposed to self defence training programme. Through that programme they learn important values like dedication, perseverance, hard work, honour, respect, courage self discipline and self confidence. Those are some distinctive activities of the institution which fulfils the vision and mission of the institution by preparing talented youth who can effectively participate in all areas of development.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

National Seminars on various topics are to be organised at regular intervals to encourage research interest among the faculties of our college and of others . Participation of students in the seminars will help them learn hands on experience and to get inspired for research area They will like to focus in future along with motivation for intellectual achievement. Various Steps will be taken to make the campus eco friendly: Due to rise of construction activities the campus has become dusty littered with debris and wild plants.. The ecoclub of the college will do the plantation work to make the campus green and beautiful. Also in association with the alumni association the campus cleaning work will be done . The campus beautification team will also take more steps to plant more ornamental plants and construct other structures at different places for an attractive environment. Steps will be taken to plant solar panels on an experimental basis to make some parts of the college fed by green energy. There will be emphasis on conduction of Extramural lectures: It is observed that extramural lectures help both teachers and students to update their knowledge in different fields. So the lecture series will be executed in the coming year by inviting resource persons from various fields. Steps will be taken to improve the Library Infrastructure Construction of new academic building. At present infrastructure is insufficient for smooth conduct of academic activities new classrooms and departmental rooms are necessary. In addition to existing PG courses on so many disciplines .Efforts will be taken to open many new P.G. courses .Focus will be given to open PG courses in ODIA on a priority basis .Other courses like M.Phil and PhD will be tried to run in the campus. There will be Construction of new Computer Laboratory: to enhance IT infrastructure for the benefit of students .The College canteen is very small and has received several complaints regarding quality of food and lack of infrastructure. The problems will be looked into consideration for a better scope of all staff and students of the college. Some Additional class rooms will be constructed as existing ones are insufficient and when classes run in peak time ,some classes are held in the early morning to avoid clashes in the different classes. There are many teaching and nonteaching staff of the college who are finding difficulty to search for accommodation .So steps in this regard will be taken to apprise the concerned authorities for construction of additional Staff quarters along with repairing of existing quarters. There will be GREEN INTIATIVES in the campus . Sports and cultural activities will be encouraged for all round development. Steps will be taken to recognise the works of teaching and nonteaching staff with an aim to encourage competitiveness among them to bring the best outcome.